

**BORG PIONEER MEMORIAL HOME**  
**Admission Policy**  
**Updated September 17, 2012**

The Borg Pioneer Memorial Home shall admit only those residents whose needs can be either directly met by the facility or through facility coordination with a service provider. Under no circumstances will an individual be admitted whose needs do not meet criteria.

The following procedures and criteria will be utilized to assess if the Borg Pioneer Memorial Home can meet a residents needs and thereby admit them:

1. **Interview.** A personal interview will be done with the potential resident and his/her representative if possible. If the individual is hospitalized, a telephone assessment with appropriate staff is acceptable. Family members are encouraged to visit the facility to ensure satisfaction with the facility.
2. **Self Preservation Capability.** The individual will demonstrate his/her ability, with or without assistance, to evacuate the facility or relocate from the point of occupancy to a point of safety in case of fire in compliance with the national fire protection association life safety code, 1988 edition, chapter 21, residential board and care occupancy, slow evacuation capability, or a greater level of fire safety
  - Residents located on 1<sup>st</sup> floor must be able to egress 7 steps up with minimal assist of 1.
  - Residents located on 3<sup>rd</sup> floor must be able to egress 17 steps down with minimal assist of 1.
  - Residents that cannot egress the steps on 1<sup>st</sup> floor and 3<sup>rd</sup> floor will be moved to 2<sup>nd</sup> floor if accommodations can be arranged. If no rooms are available on 2<sup>nd</sup> floor, the resident will be discharged.
3. **Activities of Daily Living.** The individual will met the criteria for each of the activities of daily living as outlined:
  - **Eating-** *(measure the individual's ability to feed him/herself including cutting meat and buttering bread, chewing & swallowing hot and cold foods, and swallowing beverages. This does not include meal preparation.)* **The individual must perform at least half the effort required to eat, but may receive some assistance from staff.**
  - **Transferring-** *(measure the level of assistance the individual needs to move to/ from bed, chair, wheelchair or standing position. Include the ability to reach assistive devices and appliances necessary to ambulate, and the ability to transfer between bed and wheelchair, walker, etc. Do not include transfer to toilet.)* **The individual may be supported by staff or performs half the effort.**
  - **Toileting-** *(measure the individual's ability to use bathroom, commode, bedpan, or urinal, transfer on or off the toilet, flush, cleanse, adjust clothes, and manage ostomy or catheter. The individual may have a catheter or other urinary drainage device including absorbent pads.)* **The individual may have staff assist in completing the activity but performs half the effort.**

- **Bathing-** The individual may have one assist throughout this activity.
  - **Dressing-** The individual may have minimal hands on assistance of one or the individual must perform half the task.
4. **Medical Conditions.** The facility staff in conjunction with the resident's physician will assess resident's medical conditions and needs to determine if the resident is appropriate for admission to Borg Home. Individuals who require frequent skilled nursing assessments and treatments would not meet the admission criteria.
  5. **Manageable Behavior Problems.** Potential residents will have their mental status and behaviors assessed to ensure the Borg Pioneer Memorial Home can provide a safe environment. Individuals with unmanageable wandering, severe dementia, and unstable behavior problems cannot be managed in this facility.

If the potential resident meets the above qualifications for admission to the Borg Pioneer Memorial Home, a physical by a physician must be done within seven days prior to admit. The physical form will include a list of the resident's required medications along with the correct dose, route of administration, and frequency required. The physical form will also include current diagnosis and allergy list. The resident will be responsible to bring one week supply of meds. Any special treatments or dietary requirements will also need to be ordered.

### **BORG PIONEER MEMORIAL HOME OPEN ADMISSION POLICY**

It is the policy of the Borg Pioneer Memorial Home in Mountain, ND to admit and to treat all residents without regard to race, color, or national origin, or political, religious, or fraternal preference or opinions, sex, sexual preference, age, or payment source. The same requirements for admission are applied to all, and residents are assigned within the Homes without regard to race, color, or national origin, or political, religious, or fraternal preference or opinions, sex, sexual preference, age, or payment source. There is no distinction in eligibility for, or in the manner of, providing a resident service provided by the Home based on race, color, or national origin, or political, religious, or fraternal preference or opinions, sex, sexual preference, age or payment source. All facilities of the nursing home are available without distinction to all residents and visitors, regardless of race, color, or national origin, or political, religious, or fraternal preference or opinions, sex, sexual preference, age, or payment source.